

ST DENNIS PARISH COUNCIL



Clerk to St. Dennis Parish Council

The Claytawc Centre
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St Dennis
St Austell
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19th March 2020

To all Members of Council

Dear Sir/Madam,

You are hereby summoned to attend an **Extra Ordinary Meeting** to be held in the **Claytawc Centre Garden, Fore St, St Dennis on Monday 23rd March 2020 at 6.00pm** for transacting the following business.

Yours faithfully

Julia Clarke

Julia Clarke
Chairman - St Dennis Parish Council

Members of the public are most welcome to attend all Council meetings.

AGENDA

1. Apologies

To receive and approve apologies.

2. Declarations of Interest

- a) To receive disclosures of Pecuniary Interests;*
- b) To receive disclosure of Non-Registerable Pecuniary Interests;*
- c) To disclose the receipt of hospitality or gifts over the value of £10 and*
- d) To receive written requests for dispensations on items to be discussed at the meeting*

N.B: *If you become aware during the meeting, of an interest that has not been disclosed you must immediately disclose it and request dispensation if necessary.*

3. Public Participation (to include Cornwall Councillors Report)

Standing Order '3f' - Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda.

Standing Order '3g' - The designated time will be 10 minutes and no longer than 5 minutes per person unless directed by the Chairman of the meeting.

- a) Public Participation*

4. Matters Arising – Information Only.

5. To discuss and agree the scheme of Delegation

6. To agree to activate the Scheme of Delegation and Contingency Plan during the Coronavirus pandemic.

7. To agree to differ the Annual Parish Meeting due to the Coronavirus Pandemic and advice issued by Government for people not to mix.

8. To agree to the cancellation of all meetings for a period of time to be reviewed at the end of April

9. To agree that decisions for non-urgent matters can be decided by majority vote on email voting will be in line with the Standing Orders 3.R for committees 5.d.VIII.

10. To discuss and agree advertisement of staff vacancy

Standing Order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.

11. Confidential Items

Staffing. Administrators notice period

Additional Hours Casual Labourer

Any other urgent and relevant confidential item, for information, that the Chairman considers appropriate.

This meeting has been advertised as a public meeting and as such could be filmed or recorded.

Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, the Council cannot guarantee this, especially if you are speaking or taking an active role.

WORKING FOR THE PARISH OF ST DENNIS